

Central Coast Grammar School is a leading K-12 independent, coeducational and nondenominational school. Located on a single 18 hectare campus overlooking the Matcham Valley close to the heart of Erina, our school offers a spacious environment where students can grow and flourish.

*"Central Coast Grammar School (CCGS) is committed to the safety, protection, and wellbeing of all our students and children involved in activities at CCGS. The School requires all prospective school staff to contribute to creating a culture of child safety and wellbeing and be committed to protecting students from abuse or harm in the school environment". All CCGS staff participate in annual training in child protection. All statutory checks and references are required prior to confirmation of employment.*

This is a part-time permanent position, working 15 to 20 hours per week as part of the Grounds & Maintenance team. We need someone who is able to remain calm and personable to interact with the school community while performing road traffic control duties, as well as undertaking general building and maintenance activities.

To be successful you will need to possess and demonstrate:

- SafeWork NSW Traffic Control Work Training Card – or be willing to obtain
- Experience in Road Traffic control – inclusive of directing vehicles & pedestrians around school zones, ensuring the safety of students, staff and the public
- Experience in a related maintenance role – inclusive of lawn mowing, gardening, minor plumbing, replacing light globes, etc
- Excellent communication and interpersonal skills to interact with students, staff and parents
- A commitment to the strategic direction and ethos of the school

Interested applicants should familiarise themselves with the School's Strategic Plan '*Striving for Excellence*', available on our website at [www.ccgsw.edu.au](http://www.ccgsw.edu.au). It is expected that every member of staff will commit to the Strategic Plan and participate in the professional learning expectations of the School.

To apply you are required to provide the following information/documentation:

- cover letter and CV, including referee contact information
- copy of your qualifications, certificates, etc. that are relevant to the position
- Working with Children Check number for a paid worker – or be willing to obtain
- record of your COVID-19 Immunisation status from the Australian Immunisation Register or COVID-19 Digital Certificate
- 100 points of ID

Please email your application to the Human Resources Manager by 2.00pm, Monday 17 March 2025, to: [ccgscareers@ccgsw.edu.au](mailto:ccgscareers@ccgsw.edu.au).